

EXPERT DETAILS

MR. PRANAY RAHA
ASSISTANT PROFESSOR
ENGLISH COMMUNICATION

MRS. SANGITA MAITI
ASSISTANT PROFESSOR
ENGLISH COMMUNICATION

COURSE IS FOR

B.TECH
B.Sc.
B.A
B.COM
DIPLOMA
ITI
HIGHER SECONDARY (Class XI & XII)

REGISTRATION FEES

Rs. 200/-

COURSE OVERVIEW

This Certificate course is designed to enhance your communication abilities, making you a more effective and confident communicator in both personal and professional settings. Through a blend of theoretical knowledge and practical exercises, you will learn to convey your ideas clearly, listen actively, and engage your audience.

KEY LEARNING OUTCOMES :

- Overcome fear of English speaking
- Gain confidence in speaking and understanding English in various situations.
- Develop the ability to express ideas clearly and effectively.
- Build a solid foundation for further English studies or practical use.
- Engage in role-playing activities in real-life situations.
- Learn essential words and phrases for everyday conversations.
- Participate in group discussions and mock-interview sessions.
- Learn to use various digital communication tools (e.g., email, messaging apps, social media).

CONTACT DETAILS :

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REGISTRATION

Scan the QR Code for Registration



www.icampus.setgoi.ac.in

SHORT TERM CERTIFICATE COURSE

COMMUNICATION EXCELLENCE : SKILLS FOR SUCCESS



**SANAKA EDUCATIONAL
TRUST'S GROUP
OF INSTITUTIONS**

DURGAPUR

A UNIT OF SANAKA EDUCATIONAL TRUST

MALANDIGHI, DURGAPUR - 713212

DEPARTMENT OF
BASIC SCIENCE AND HUMANITIES

Day 1

Inaugural Session

Introduction to communication with the help of Language Laboratory

Use modern tools in Language Laboratory.

Upgrade your English with the help of Language Laboratory.

Develop the learner's confidence to communicate in various situations.

Listen & Speak words with right pronunciation.

Day 2

Active Listening with the help of Language Laboratory

Verbal and Non- Verbal Communication

Improve your listening skill with the help of Language Laboratory.

Learn new words and phrases and use them in conversation properly.

Overcome fear to speak in English.

Learn importance of body language during communication.

Day 3

Public Speaking

Interpersonal Communication

Build confidence in speaking English in everyday conversations.

Ability to use English clearly for their further studies.

Take part in role-playing activities that are based on real-life situations.

Become proficient at expressing ideas clearly and effectively.

Master your skill to communicate in a way that is attractive.

Learn how to overcome public speaking fears and gain confidence

Day 4

Crafting Message

Digital Communication

Understand the importance of expressing yourself clearly

Express your thoughts clearly in various places. Get to know the importance of Digital Communication at present

Use English in Digital Communications like Email, social media, Online Interview

Learn how to use a variety of digital communication tools

Day 5

Quiz/ Assessment Test based on the acquired knowledge

Valedictory session